



Customer Master

Customers' Master Entry

Save Help Exit **Multi customer contact persons**

Profile Address Contact Selling Details Notes

Multi customer address

Customer

Customer ID - ABC US **12 character alpha numeric customer code**

Cust. BarCode

Customer Name ABC PTE LTD

Cust. Address

1 NOMARTON PARK

01-34 AVE 3

SINGAPORE 234567

Inactive Card

Potential Customer?

Double click in this area to link picture file.

Cust Reg No

Cust Country

Tel. Number 6233 3345 Fax Number 6233 3344

Default Currency * USD US Dollar **Multi currency** Industry

Customer Group Type

Area Group Start Date / /

Email End Date / /

Website Member Point 0.00

Contact Person JOHN LEE JOHN LEE

Account Person Mary Chan Mary Chan

- ❖ 12 alphanumeric character customer id with 60 character account name
- ❖ Speed up your data entry with hot-keys linked to commonly used- accounts code
- ❖ Create professionally looking invoice for users in service industries (non-stock)
- ❖ GST reports for all sales related transactions
- ❖ Cash Book (Receipts/Payments) displays outstanding balances to match against cheque received or paid out, ensuring customers do not miss out any unpaid bill
- ❖ Payment on account or matching invoices against payment from customers
- ❖ Handles partial payment, over-payment, advance payment
- ❖ Contra from customers' against suppliers' account through GL with audit trails
- ❖ Debit Note / Credit Note entry for customer
- ❖ Professional looking Debit or Credit note printout to your customer
- ❖ Official receipt, statement of accounts format
- ❖ Statements of accounts indicate payments received applied to which invoices





- ❖ Letter of reminders to customer with variable interest rates to be charged to individual outstanding bills can be printed
- ❖ Paid invoice enquiry allows on screen check of specific invoice when it was paid
- ❖ Detailed overdue listing report indicate number of days an invoice is overdue
- ❖ Address labels printing on label sticker

Screen shot of Customer Subsidiary ledger showing foreign and base currency

Item		Foreign			<==== Base Currency =====>		
Date	Transaction Description	Amount Dr /(Cr)	Balance	Rate	Amount(DR)	Amount(CR)	Balances
1	ABC-USUSD ABC PTE LTD						
	B/F Balance	0.00					0.00
12-May-2011			1,000.00	1.2345	1,234.50		1,234.50
24-May-2011	Receipt SJ0003457	(600.00)	400.00	1.2455		747.30	487.20
24-May-2011	Receipt RC0000002	0.00	400.00	1.2455	6.60		493.80
31-May-2011	Unrealised Gain JN0000001	0.00	400.00	1.2500	6.20		500.00
15-Jun-2011	Receipt RC0000003	(400.00)	0.00	1.2200		488.00	12.00
15-Jun-2011	Receipt RC0000003	0.00	0.00	1.2200		5.80	6.20
30-Jun-2011	Unrealised Gain JN0000003	0.00	0.00	1.2200		6.20	0.00
					<u>\$1,247.30</u>	<u>\$1,247.30</u>	



Screen Shot of Customer Detailed Aging as at 31st March 2009 in base currency

Customer Detailed Aging Report In Base Currency								07-Sep-20	Page 1 of 2	
From Group Code :		To :		Aging Date : 31-03-2009						
From Group Name :		To :		Order By : CustomerID						
Item	Customer ID & Name	Ref No	Date	Rate	Term	Mar_2009	Feb_2009	Jan_2009	Dec_2008_+	Balance
Order By: ABC										
1	ABC		SGD	ABC PTELTD						
	00002345		20-Feb-2009	1.0000	0	0.00	2,300.00	0.00	0.00	2,300.00
	0004230		06-Mar-2009	1.0000	0	6,970.05	0.00	0.00	0.00	9,270.05
						6,970.05	2,300.00	0.00	0.00	
Order By: BCD										
2	BCD		USD	BCD LTD						
	0002389		25-Jan-2009	1.4000	0	0.00	0.00	4,200.00	0.00	4,200.00
						0.00	0.00	4,200.00	0.00	
Order By: CDE										
3	CDE		SGD	CDE PTELTD						
	CN2345		13-Feb-2009	1.0000	0	0.00	(200.00)	0.00	0.00	(200.00)
						0.00	(200.00)	0.00	0.00	
Order By: DEF										
4	DEF		SGD	DEF PTELTD						
	RC5674		31-Dec-2007	1.0000	0	0.00	0.00	0.00	(500.00)	(500.00)
						0.00	0.00	0.00	(500.00)	
Order By: FTC										
5	FTC		USD	FTC						
	0000356		30-Apr-2007	1.4000	0	0.00	0.00	0.00	1,680.00	1,680.00
						0.00	0.00	0.00	1,680.00	
				Grand Total :		6,970.05	2,100.00	4,200.00	1,180.00	14,450.05
								Total Advance :		(700.00)